

**PLANNING BOARD MEETING**  
**Wednesday, June 4, 2014**  
**Stow Town Building - 3<sup>rd</sup> Floor**  
**380 Great Road**  
**Stow, MA**

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:15	Planner's Report

***Discussion/Action Items***

1.		Wheeler Road Hammerhead Lot Public Hearing Continuance
2.		PCD Update
3.		Planning Board Elections
4.		Executive Session M.G.L c30a Section 21
5.		Adjournment

**CORRESPONDENCE:**

6.2.2014 FROM: Sue Carter – RE Villages Road Crest  
6.2.2014 TO: Bentley Building Corp. – RE Notice of Planning Board vote to release remaining bond at Derby Woods Subdivision  
5.23.2014 FROM: Conley Associates – RE Traffic Impacts of Proposed Collings Foundation Museum  
6.2.2014 FROM: Richard Nelson – RE Approval Not Required Case of Special Interest  
6.2.2014 FROM: Eve Fischer – RE Vacating Planning Board Associate Member position

**TOWN BOARDS AND COMMITTEES:**

6.2.2014 Conservation Commission – **Notice of June 17 Public Hearing:** RE NOI for removal of vegetation and muck from Cove on Lake Boon.  
6.2.2014 Conservation Commission – **Notice of June 17 Public Hearing:** RE Request for Determination of Applicability at 128 Barton Road for wraparound deck.  
6.2.2014 Conservation Commission – **Notice of June 17 Public Hearing:** RE Amendment of an Order of Conditions for removal of trees within 100' buffer at 27-29 Hale Road.  
5.23.2014 Conservation Commission – **Order of Conditions:** RE 76 Pine Point Road  
5.23.2014 Conservation Commission – **Determination of Applicability:** RE 31 Robert Road removal of sunroom will not alter area protected under WPA  
5.23.2014 Conservation Commission – **Certificate of Compliance** – RE 330 Great Road

**AREA TOWN BOARDS AND COMMITTEES:**

5.30.2014 City of Marlborough – **Legal Notice** for proposed Medical Marijuana Treatment Center zoning changes.  
5.29.2014 Acton Planning Board – **Notice of Decision:** RE Definitive Subdivision at 17 Washington Drive  
5.28.2014 Sudbury Zoning Board of Appeals – **Notice of Public Hearing:** RE Various sign and chicken Special Permits  
5.27.2014 Harvard Zoning Board of Appeals – **Notice of Public Hearing:** RE Accessory Apartment.  
5.27.2014 Hudson Zoning Board of Appeals – **Notice of Public Hearing:** RE Variance for construction within 5 feet of setback.  
5.27.2014 Hudson Zoning Board of Appeals – **Notice of Public Hearing:** RE modification of hours of operation.

**PUBLICATIONS**

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*Posted: 6/4/2014*

## LOOKING AHEAD

6.11.2014 Planning Board Meeting

6.18.2014 Planning Board Public Hearing – RE Collings Foundation Erosion Controp Special Permit

Upcoming	Begun	Done
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<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline to</u> <u>begin</u>	<u>PB Member(s)</u>
Lower Village Planning Effort			Summer/Fall 2014	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Review draft by-law for NRPZ	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Assess formation of neighborhood committee	H	S		
Begin discussions with Hudson re: water	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	